

ARKANSAS CITY PUBLIC LIBRARY
Board of Trustees Meeting
7:00 PM, Monday, April 10, 2017
Minutes

1. Roll Call

Members present were Blanche Schmidt, Mitch Reichle, Jerry Hooley, Kammy Downs, Duane Oestmann, Marilyn Stout, Kayleigh Lawson, Mendy Pfannenstiel ACPL Director, and Andrew Lawson Public Information Officer for the City of Arkansas City

2. Approval of Minutes

Mitch made a motion to approve the March minutes. Kayleigh seconded. The motion to accept the minutes passed.

3. Reports

a. Director's Report

- Old water damage was repaired on one wall in the Makerspace room. Staff repainted the upper half of the walls during the 1st quarter in-service. Cabinets and materials were dropped off by Hinson Construction but no work has commenced, yet.
- There was a leak along the seam of the lower roof/ceiling (reading room) in the north end of the building. Midwest Roofing sent someone down, and the problem has hopefully been fixed.
- NEKLS gave away some shelving units, so I picked up one set for the wooden end panels, since we're missing some on one of our units. They don't match the others exactly, but it looks better than what we had.
- We have received nearly \$1600 from the Kansas Setoff program so far this year.

b. Treasurer's Report

Mitch gave the treasurer's report. Jerry motioned that we accept the report and Marilyn seconded. Motion passed.

4. Unfinished Business

a. Bed Bug Policy

**Mitch made a motion to approve the new Bed Bug policy. Duane seconded and the motion passed.

b. Windows

**Discussion about how to proceed with replacement/repair of the windows. Andrew suggested that we meet with Josh and the Historic Preservation Board for further direction.

5. New Business

a. Review/Reaffirm Organizational Policies

These policies have been updated. Jerry motioned that the organizational policies be accepted as amended. Kammy seconded. The motion passed.

Andrew discussed Charter Ordinances 19 & 20. Mitch made a motion to propose a 1 mill increase for the library. Kayleigh seconded. Duane abstained. The motion passed.

b. Non-Elected Personnel

Kayleigh made a motion to go into executive session for 10 minutes to discuss matters of non-elected personnel. Kammy seconded and the motion passed. The board entered into executive session at 8:27 and re-entered open session at 8:37.

6. Announcements

7. Adjournment

Jerry made the motion to adjourn the meeting. Kayleigh seconded. Motion passed, and the meeting adjourned at 8:39 PM.